

2021 Fall Frontiers Poster Exhibition Instructions for Student Presenters

Thank you for your participation in the 9th annual Fall Frontiers Undergraduate Research Poster Exhibition. The following information will help you prepare for this event. Please read carefully.

Presentation Date and Time: Wednesday, October 20, 2021 from 5:00 p.m. to 7:00 p.m.

*NOTE: Masks are required for all presenters and guests. All presenters **MUST check in** at the **North Reading Room by 4:45 p.m.** If you have a class or lab that will prevent you from arriving on time, please contact Jodi Eskin at Jodi.eskin@uconn.edu.*

Remarks by our keynote speaker will begin at 5:30 p.m. We will be presenting the 2020 and 2021 Mentorship Excellence Awards after brief remarks from our keynote speaker.

You are encouraged to invite your family, friends, and research colleagues to attend the exhibition. You will be expected to stay with your poster to answer questions for the full exhibition (unless you have already discussed with OUR an unavoidable absence for part of the presentation time).

COVID-19 Precautions:

All presenters and guests must follow the University's [campus guidelines](#) with respect to masking and social distancing. Current guidelines require masking for all individuals indoors, as well as 6-foot distancing for unvaccinated individuals. Room capacity will be monitored at this event; guests may be asked to wait to enter the event if it is at capacity.

Unfortunately, due to the COVID guidance related to distancing when eating or drinking, **no refreshments or beverages** will be provided during the event. You are encouraged to bring your own refillable water bottle.

Poster Display: All presentations will be set up on poster boards in the Wilbur Cross Building's North Reading Room. You will be able to set up your poster display between 1:00 p.m. and 4:00 p.m. on Wednesday. If you are unable to set up your poster display during this time range, please contact Jodi Eskin at jodi.eskin@uconn.edu as soon as possible to make alternate arrangements.

All posters must be set up and ready by 4:00 p.m. on Wednesday, October 20th. Your poster must be displayed until 7:00 p.m. on Wednesday, October 20th.

For advice on poster design, review the Poster Preparation and Preparing Yourself for a Poster Preparation handouts (<https://ugradresearch.uconn.edu/fallfrontiers2021/>) and consult your

project advisor(s). The poster board provides a 46 in. (vertical) by 70 in. (horizontal) area for display. There is approximately 24 in. of space below the poster stand if extra space is needed. The poster board will be covered with navy blue paper as a background for your display. We will provide pins for you to mount your poster. A chair will be placed at each poster board.

Poster Printing: UConn's Design & Document Production Center (DDPC) now uses an online ordering system. Visit their [website](#) and select "Digital StoreFront" in the upper right corner. You will need to register in order to use the online ordering page. Click "Register" in the Login box if you do not yet have a DDPC account.

- After creating an account, you can select Large Format Poster printing to begin the ordering process. You must provide DDPC with a PDF file. The file should be ***in the size that you want the poster printed***. Do not send an 8.5 x 11 file if you would like a 42 inch x 54 inch poster.
- DDPC's current operating schedule (due to COVID-19) is Monday, Wednesday, and Friday from 8am to 4pm.
- DDPC's normal turnaround time is 3 business days. The clock starts once they have final approval to print, NOT from the time of submittal. If you need to make corrections to your poster, the 3-day turnaround time starts once you approve it for printing.
- Posters submitted with less than a 3-day turnaround time will be subject to a 15% rush print surcharge.
- Posters are available in many sizes and paper types (plain, glossy, plain with laminating, etc.). The most common size for Frontiers posters are 36 x 48 and 42 x 54. Check the [Price Guide](#) for detailed information.
- **Posters should not include the UConn seal, UConn Health seal, or the Husky dog.** The wordmark or the oak leaf are acceptable (see the Brand Standards page for UConn wordmark downloads and usage guidelines: <https://brand.uconn.edu/>).

Responsibilities: As a Frontiers participant, you are responsible for a professional display of your project question/topic, methods, and findings to date.

- **You must take down all of your presentation materials (including the blue background paper) and clean the area around your display after the conclusion of Fall Frontiers at 7:00 p.m. on Wednesday. You may not remove your poster before 7:00 p.m.**
- The Office of Undergraduate Research cannot keep any posters for students. If you cannot be there to remove your own work, please make arrangements to have someone remove it for you or it will be discarded.

Dress Code: As a Frontiers participant, you will be representing the University of Connecticut. You are expected to respect that privilege and dress in professional attire for your presentation. Jackets are not required; examples of acceptable attire include pants with a shirt and tie, a shirt worn with a skirt or slacks, or a dress. *Do not wear sneakers or flip flops.*

Volunteers: Volunteers are needed to help set up on Wednesday morning (Oct. 20) from 8:30 a.m. to 12:30 p.m. We also need volunteers to help break down the room immediately after the poster presentation at 7:00 p.m. If you would like to volunteer for one of these times, please contact Jodi Eskin at jodi.eskin@uconn.edu.

Thank you again for your participation! We know your research is excellent. Fall Frontiers gives all members of the UConn community a chance to see it, hear you talk about it, and congratulate you for your accomplishments!