



ENRICHMENT PROGRAMS
OFFICE OF
UNDERGRADUATE RESEARCH

DEADLINE: 10/19/20

SOCIAL SCIENCES, HUMANITIES, AND ARTS RESEARCH EXPERIENCE (SHARE) AWARD

FACULTY APPLICATION OUTLINE

Details on the SHARE program and application process can be found at <http://ugradresearch.uconn.edu/share/>.

**PLEASE PAY SPECIAL ATTENTION TO THE INSTRUCTIONS BELOW,
AS THE APPLICATION PROCESS HAS CHANGED FROM PREVIOUS YEARS.**

The student mentee will initiate the SHARE application via the Quest online application system (<https://quest.uconn.edu>). As part of the student portion of the application, he/she will be asked to provide the name and email address for their faculty mentor in order to request a recommendation.

The faculty recommendation will serve as the faculty SHARE Award application. You cannot complete your portion of the application until your student mentee has initiated the SHARE application.

Once the student has initiated the application and completed the recommendation request, you will receive an email from the “UConn Quest Portal” (email address is noreply@smapply.io) with instructions for completing your portion of the application.

If the student has initiated the request, but you cannot locate the email, you can go directly to the Quest Portal to submit your portion of the application. The main Quest Portal page can be accessed at <https://quest.uconn.edu>. Click “Log In” in the top right, select “UConn Single Sign-On” and log in with your netID and password.

If you have multiple “roles” in the system (such as Applicant, Reviewer, Recommender), you will need to select “Recommender” in order to see the request and complete your portion of the application.

Below you will find an outline of the information that will be collected in your portion of the online SHARE application.

FACULTY APPLICATION

Faculty Name: _____

UConn Email: _____ Preferred Phone Number: _____

UConn Department: _____

UConn School/College: _____ Campus Affiliation: _____

PROPOSED SHARE PROJECT

Title of Proposed Project

Describe your proposed research project. (500 word maximum)

Describe the student mentee’s role in your research project, including specific tasks s/he will perform and skills s/he will develop. Please include the expected outcomes of the project and indicate how the student will contribute to those outcomes. (500 word maximum)

Describe your plan for mentoring the student and monitoring his/her progress. (500 word maximum)

Why did you select this particular student as a potential research apprentice/mentee? Please address how participation in this project corresponds to this student’s educational goals. (500 word maximum)

Will you and your student mentee be working at (located at) the same campus location during the Spring 2021 semester? (yes, no, working remotely)

If you will not be at the same campus or will be working remotely during the period of the SHARE Award (spring 2021), please outline your plans for communication and oversight.

RESEARCH COMPLIANCE

This section asks questions regarding the necessary research approvals for your SHARE project. Faculty are responsible for ensuring that their SHARE project meets the requirements of and has necessary approvals from Research Compliance Services.

Does your project involve research with human subjects? If “Yes,” you will be asked the following question:

- Do you have the necessary IRB approval for this project?
- If “Yes,” please provide the IRB protocol number and expiration date. **NOTE:** Should your SHARE project be selected for funding, OUR will require a copy of the IRB approval letter as well as a copy of Appendix A listing the student researcher as study personnel by **Monday, December 7, 2020**.
- If “No,” please outline your plan and timeline for obtaining IRB approval should your project be selected for funding. **NOTE:** You will be expected to submit documentation of IRB approval or of a *complete* IRB protocol submission by **Monday, December 7, 2020** (the award acceptance deadline). Please plan your IRB timeline accordingly.