

2018 Frontiers in Undergraduate Research Poster Exhibition Instructions for Student Presenters

Thank you for your participation in the 21st Annual Frontiers Undergraduate Poster Exhibition. **The following information will help you prepare for this event. Please read carefully.**

Presentation dates and times are as follows:

- Friday, April 13, 2018 from 3:00 p.m. to 5:00 p.m. (followed by reception; see p. 2)
- Saturday, April 14, 2018 from 10:30 a.m. to 12:30 p.m.

*All presenters **MUST** check in at the South Reading Room 10-15 minutes prior to the presentation start time.*

The campus-wide Open House for prospective UConn students (already accepted) and their families will be held on Saturday, and we anticipate a large audience for this exhibition. You will be expected to stay with your poster to answer questions until the conclusion of the event.

Nametaqs: We will provide all student presenters with a name tag at check in ***each day***.

Poster Display: All presentations will be set up poster-style in the Wilbur Cross Building's North and South Reading Rooms. The Exhibition Hall space and the hallway between the North and South Reading Rooms will also be used. You will be able to set up your poster display between 3:00 p.m. - 5:00 p.m. on Thursday, April 12th or between 9:00 a.m. - 2:00 p.m. on Friday, April 13th.

- **All Posters must be set up and ready by 2:00 p.m. on Friday, April 13th. Your poster must be displayed until 12:30 p.m. on Saturday, April 14th.**

If you have any questions or concerns about meeting your obligations, please contact Mrs. Jodi Eskin (Jodi.eskin@uconn.edu).

For advice on poster design, contact your advisor(s); many faculty members will be familiar with poster formats used for national conferences in your discipline. Poster space is a 46 in. (vertical) by 70 in. (horizontal) display. There is approximately 24 in. of space below the poster stand if extra space is needed. The poster boards will be covered with navy blue paper as a background for your display. We will provide pins and staplers for you to mount your posters. A chair will be placed at each poster board.

NOTE: The Office of Undergraduate Research is not able to fund the cost of poster printing for student presenters.

Responsibilities: As a Frontiers participant, you are responsible for a professional display of your findings, methods, and conclusions to date.

- **You must take down all of your presentation materials (including the blue background paper) and clean the area around your display after the conclusion of Frontiers at 12:30 p.m. on Saturday. You may not remove your poster before 12:30 p.m.**
- The Office of Undergraduate Research is not responsible for any posters that are left by students. If you cannot be there to remove your own work, please make arrangements to have someone remove it for you.

Dress Code: As a Frontiers participant you will be representing the University of Connecticut at one of the largest showcase events on campus. You are expected to respect that privilege and dress in professional attire for your presentation. Acceptable attire includes: shirt and tie for men (jacket not required), skirt or dress slacks for women. *Do not wear sneakers or flip flops.*

Friday Reception: A reception with remarks will be held in your honor on Friday, April 13, 2018 at 5:00 p.m. in the Wilbur Cross North Reading Room. Hot and cold hors d'oeuvres will be served. Please invite your advisor to join us for the reception. **The recipients of the 2018 Mentorship Excellence Awards will be announced at the reception as well.**

Drinks/Snacks: Water will be available for all student presenters on both Friday and Saturday. Snacks will be provided to student presenters on Saturday.

Volunteers: Volunteers are needed to help with room set up on Thursday April 12th (9:00 a.m. - 4:00 p.m.), poster set up and room monitoring on Friday, April 13th (9:00 a.m. – 2:00 p.m.), and clean up following the poster presentation on Saturday, April 14th (12:30 p.m. – 1:30 p.m.). If you would like to volunteer for an hour long shift during any of these times, please contact Mrs. Jodi Eskin at jodi.eskin@uconn.edu.

Thank you again for your presentations! We know your research is excellent. Frontiers gives all members of the UConn community a chance to see it, hear you talk about it, and congratulate you for your accomplishments!