



UConn IDEA Grant Letters of Recommendation – Information for Recommenders

UConn IDEA Grant applicants are asked to supply two letters of recommendation. The first letter should be from a member of the UConn community – faculty member, advisor, instructor, or other professional staff member. The second letter may also be from a member of the UConn community or another university, a high school teacher or advisor, a current or former employer or supervisor, or a mentor in the wider community.

Information for recommenders

Each recommender is asked to comment on:

- The length of time you have known the applicant and in what capacity or circumstances
- Your knowledge and familiarity with the project proposed
- Your assessment of the applicant's motivation, abilities, experience, and/or interests that make him or her well suited for this award and able to complete the project proposed
- Your assessment of how this award might benefit the applicant

Completed letters of recommendation should be emailed by each recommender from their professional email address to Melissa.berkey@uconn.edu with the subject line: *UConn IDEA Grant Recommendation [Applicant's name]*.

Deadlines for submission

Letters of recommendation should be received **no later than 4:00PM on Tuesday, October 15, 2013 for Fall 2013 IDEA Grant applicants**, or on **Monday, March 17, 2014 for Spring 2014 IDEA Grant applicants**.

Questions

For questions on the UConn IDEA Grant program, please contact Melissa Berkey, UConn IDEA Grants Program Coordinator, at Melissa.berkey@uconn.edu or 860-486-5189. More information can also be found on the UConn Office of Undergraduate Research website - <http://ugradresearch.uconn.edu/get-research-funding/idea/>.