

# UConn IDEA Grant

## Project Supervision and Mentorship Agreement

UConn IDEA Grant  
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### Project Supervision and Mentorship of UConn IDEA Grant Projects

Every UConn IDEA Grant project must have appropriate supervision. Students who are awarded the UConn IDEA Grant select their own project supervisors. Supervisors are often members of the UConn faculty or professional staff, though supervision and mentorship may come from someone in the wider community who has appropriate expertise.

In some cases, students may have multiple project supervisors. This is most common with interdisciplinary projects, where it may be appropriate for students to seek guidance from multiple sources on different aspects of their project. In these situations, only one supervisor needs to complete the Supervision and Mentorship Agreement. For group projects, students have the option of having a project supervisor who advises all group members, or having separate project supervisors who advise on individual project components and responsibilities.

Firm supervision arrangements must be in place and this signed Project Supervision and Mentorship Agreement must be on file with the Office of Undergraduate Research prior to disbursement of UConn IDEA Grant funds.

### Online Project Development Course Requirements

UConn IDEA Grant recipients are required to complete a non-credit online project development course. During the course they refine their project plan, project budget, and timeline for completion, among other activities.

We value the expert opinions and feedback project supervisors provide students during the planning stage and while they engage in their project work. As students go through the process of refining their plan, they will be required to discuss their project plan, budget, and timeline with their project supervisors, and incorporate feedback and make any necessary adjustments to their plan to assure it is appropriate and feasible.

Supervisors will be asked to sign or initial the final version of the students' materials (plan, budget & timeline); the students will need to submit these signed documents to the Office of Undergraduate Research as part of the online course.

In addition, students are required to submit a plan for supervision, which outlines the arrangements they agree upon with you for supervision, including maintaining contact and getting in touch between supervisory meetings if questions or obstacles arise.

## Project Supervision Agreement

Student Name: \_\_\_\_\_

Mentor Name: \_\_\_\_\_

Department: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Project Title: \_\_\_\_\_

**I have agreed to serve as the project supervisor for the above named student and UConn IDEA Grant project.**

Mentor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for agreeing to supervise a UConn IDEA Grant project and for your support of undergraduate research at UConn. This opportunity would not be possible without the invaluable guidance provided by project supervisors and mentors like you.

If you have any questions on the UConn IDEA Grant Program please contact Program Coordinator Melissa Berkey at (860) 486-5189 or [melissa.berkey@uconn.edu](mailto:melissa.berkey@uconn.edu). Additional details on the Program can be found at [ugradresearch.uconn.edu/IDEA](http://ugradresearch.uconn.edu/IDEA).